

Halton Women's Place
Financial Statements
For the year ended March 31, 2018

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To the Directors of
Halton Women's Place

Independent Auditors' Report

Report on the Financial Statements

We have audited the accompanying financial statements of Halton Women's Place, which comprise the statement of financial position as at March 31, 2018 and the statements of operations, changes in net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, Halton Women's Place derives revenue from fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to amounts recorded in the records of Halton Women's Place. Therefore, we were not able to determine whether any adjustments might be necessary to revenue and excess of revenues over expenditures, assets and net assets for the year ended March 31, 2018.



Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Halton Women's Place as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

May 28, 2018
Burlington, Ontario

SB Partners LLP

Chartered Professional Accountants
Licensed Public Accountants

**Halton Women's Place
Statement of Financial Position
March 31, 2018**

	Operating Fund		Restricted Funds				Combined Funds			
	2018	2017	Property Maintenance 2018	Capital Assets 2018	Contingency Reserve 2018	Public Education 2018	Total 2018	Total 2017	Total 2018	Total 2017
Assets										
Current assets										
Cash and cash equivalents	\$ 381,033	\$ 147,258	\$ 2,475	\$ -	\$ 257,867	\$ -	\$ 260,342	\$ 281,267	\$ 641,375	\$ 428,525
Short-term investments	483,663	501,242	661,091	-	1,505,341	-	2,166,432	2,077,282	2,650,095	2,578,524
Receivables	50,092	62,711	-	-	-	-	-	-	50,092	62,711
Interfund receivables (Note 2)	17,377	-	-	-	13,310	421,235	434,545	203,729	451,922	203,729
Prepaid expenses	39,397	36,498	-	-	-	-	-	-	39,397	36,498
	971,562	747,709	663,566	-	1,776,518	421,235	2,861,319	2,562,278	3,832,881	3,309,987
Capital Assets (Note 3)	-	-	-	1,889,984	-	-	1,889,984	2,102,817	1,889,984	2,102,817
	\$ 971,562	\$ 747,709	\$ 663,566	\$ 1,889,984	\$ 1,776,518	\$ 421,235	\$ 4,751,303	\$ 4,665,095	\$ 5,722,865	\$ 5,412,804
Liabilities										
Current liabilities										
Payables and accruals	\$ 160,823	\$ 173,182	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,823	\$ 173,182
Deferred revenue	28,859	23,463	-	-	-	233,388	233,388	147,234	262,247	170,697
Interfund payables (Note 2)	434,545	203,729	17,377	-	-	-	17,377	-	451,922	203,729
	624,227	400,374	17,377	-	-	233,388	250,765	147,234	874,992	547,608
Loan payable (Note 4)	-	-	-	-	-	-	-	37,500	-	37,500
	624,227	400,374	17,377	-	-	233,388	250,765	184,734	874,992	585,108
Net Assets										
Invested in capital assets	-	-	-	1,889,984	-	-	1,889,984	2,065,317	1,889,984	2,065,317
Internally restricted	-	-	646,189	-	1,776,518	187,847	2,610,554	2,415,044	2,610,554	2,415,044
Unrestricted	347,335	347,335	-	-	-	-	-	-	347,335	347,335
	347,335	347,335	646,189	1,889,984	1,776,518	187,847	4,500,538	4,480,361	4,847,873	4,827,696
	\$ 971,562	\$ 747,709	\$ 663,566	\$ 1,889,984	\$ 1,776,518	\$ 421,235	\$ 4,751,303	\$ 4,665,095	\$ 5,722,865	\$ 5,412,804

Approved on Behalf of the Board

President

Treasurer

The accompanying notes are an integral part of the financial statements.



**Halton Women's Place
Statement of Changes in Net Assets
Year Ended March 31, 2018**

	<u>Operating Fund</u>		<u>Restricted Funds</u>				<u>Combined Funds</u>			
	2018	2017	Property	Capital	Contingency	Public	Total	Total	Total	Total
			Maintenance	Assets	Reserve	Education				
			2018	2018	2018	2018	2018	2017	2018	2017
Net assets, beginning of year	\$ 347,335	\$ 288,171	\$ 636,006	\$ 2,065,317	\$ 1,738,166	\$ 40,872	\$ 4,480,361	\$ 4,544,597	\$ 4,827,696	\$ 4,832,768
Net excess (deficiency) of revenues over expenditures	146,975	114,420	10,183	(175,333)	38,352	-	(126,798)	(119,492)	20,177	(5,072)
Interfund transfers	(146,975)	(55,256)	-	-	-	146,975	146,975	55,256	-	-
Net assets, end of year	\$ 347,335	\$ 347,335	\$ 646,189	\$ 1,889,984	\$ 1,776,518	\$ 187,847	\$ 4,500,538	\$ 4,480,361	\$ 4,847,873	\$ 4,827,696

The accompanying notes are an integral part of the financial statements.



**Halton Women's Place
Summary Statement of Operations
Year Ended March 31, 2018**

	<u>Operating Fund</u>		<u>Restricted Funds</u>		<u>Combined Funds</u>	
	Total 2018	Total 2017	Total 2018	Total 2017	Total 2018	Total 2017
Revenue						
MCSS - regular	\$ 2,135,627	\$ 2,127,818	\$ -	\$ -	\$ 2,135,627	\$ 2,127,818
MCSS - one time	23,000	22,400	-	-	23,000	22,400
Grants	32,383	62,160	-	-	32,383	62,160
Interest and other	85,100	130,323	290	26	85,390	130,349
MCYS/CAS	120,000	120,000	-	-	120,000	120,000
	2,396,110	2,462,701	290	26	2,396,400	2,462,727
Expenditures						
Operational expenses	753,601	795,735	59,890	76,855	813,491	872,590
Salaries and benefits	2,369,193	2,387,841	177,785	163,938	2,546,978	2,551,779
Depreciation and amortization	-	-	212,833	207,846	212,833	207,846
	3,122,794	3,183,576	450,508	448,639	3,573,302	3,632,215
Deficiency of revenues over expenditures before other items	(726,684)	(720,875)	(450,218)	(448,613)	(1,176,902)	(1,169,488)
Other items						
CMHC forgivable loan (Note 4)	-	-	37,500	50,000	37,500	50,000
Donations and fundraising (Note 5)	856,313	762,171	217,885	119,660	1,074,198	881,831
Gain on investments	17,346	73,124	68,035	159,461	85,381	232,585
Net excess (deficiency) of revenues over expenditures	\$ 146,975	\$ 114,420	\$ (126,798)	\$ (119,492)	\$ 20,177	\$ (5,072)

The accompanying notes are an integral part of the financial statements.



**Halton Women's Place
Statement of Operations - Operating and Restricted Funds
Year Ended March 31, 2018**

	Operating Fund				Restricted Funds					
	MCSS/MCYS 2018	Non MCSS/MCYS 2018	Total 2018	Total 2017	Property Maintenance 2018	Capital Assets 2018	Contingency Reserve 2018	Public Education 2018	Total 2018	Total 2017
Revenue										
MCSS - regular	\$ 2,135,627	\$ -	\$ 2,135,627	\$ 2,127,818	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCSS - one time	23,000	-	23,000	22,400	-	-	-	-	-	-
Grants	20,000	12,383	32,383	62,160	-	-	-	-	-	-
Interest and other	-	85,100	85,100	130,323	-	-	290	-	290	26
MCYS/CAS	120,000	-	120,000	120,000	-	-	-	-	-	-
	2,298,627	97,483	2,396,110	2,462,701	-	-	290	-	290	26
Expenditures										
Operational expenses	701,793	51,808	753,601	795,735	19,690	-	100	40,100	59,890	76,855
Salaries and benefits	2,154,109	215,084	2,369,193	2,387,841	-	-	-	177,785	177,785	163,938
Depreciation and amortization	-	-	-	-	-	212,833	-	-	212,833	207,846
	2,855,902	266,892	3,122,794	3,183,576	19,690	212,833	100	217,885	450,508	448,639
Excess (deficiency) of revenues over expenditures before other items	(557,275)	(169,409)	(726,684)	(720,875)	(19,690)	(212,833)	190	(217,885)	(450,218)	(448,613)
Other items										
CMHC forgivable loan (Note 4)	-	-	-	-	-	37,500	-	-	37,500	50,000
Donations and fundraising (Note 5)	-	856,313	856,313	762,171	-	-	-	217,885	217,885	119,660
Gain on investments	-	17,346	17,346	73,124	29,873	-	38,162	-	68,035	159,461
Net excess (deficiency) of revenues over expenditures	\$ (557,275)	\$ 704,250	\$ 146,975	\$ 114,420	\$ 10,183	\$ (175,333)	\$ 38,352	\$ -	\$ (126,798)	\$ (119,492)

The accompanying notes are an integral part of the financial statements.



Halton Women's Place
Statement of Cash Flows
Year Ended March 31, 2018

	2018	2017
Cash flows from operating activities		
Net excess (deficiency) of revenues over expenditures		
Operating Fund	\$ 146,975	\$ 114,420
Property Maintenance Fund	10,183	(2,756)
Capital Assets Fund	(175,333)	(157,846)
Contingency Reserve Fund	38,352	104,456
Public Education Reserve Fund	-	(63,346)
Unrealized gain on investments	(85,381)	(232,585)
Depreciation and amortization	212,833	207,846
Change in non-cash operating working capital (Note 6)	88,911	171,839
Cash flows from operating activities	236,540	142,028
Cash flows from financing activities		
Decrease in loan payable	(37,500)	(50,000)
Cash flows from investing activities		
Net change in short-term investments	13,810	182,534
Purchase of capital assets	-	(55,256)
Cash flows from investing activities	13,810	127,278
Net increase in cash and cash equivalents	212,850	219,306
Cash and cash equivalents, beginning of year	428,525	209,219
Cash and cash equivalents, end of year	\$ 641,375	\$ 428,525

The accompanying notes are an integral part of the financial statements.



Halton Women's Place

Notes to Financial Statements

Year Ended March 31, 2018

1. Form of Organization

Halton Women's Place was incorporated without share capital under the laws of Ontario on November 7, 1978 for the purpose of providing shelter and crisis services for physically, emotionally, financially and sexually abused women and their dependent children and is dedicated to ending violence against women and children. It is a registered charity under the Income Tax Act.

2. Significant accounting policies

Basis of accounting

The financial statements of the Organization have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations.

Fund accounting

The Organization maintains its accounts in accordance with the principles of fund accounting. Under this method of accounting, specific resources are classified for accounting and reporting into separate funds. The assets, liabilities and fund balances of the organization are reported in self-balancing fund groups as follows:

Operating Fund

The Operating Fund accounts for the Organization's program delivery and administration activities. This Fund reports unrestricted resources and operating grants. The Fund is further segregated between contributions and expenditures related to funding provided by the Ministry of Community and Social Services (MCSS) and those contributions and expenditures funded by all other sources.

Property Maintenance Fund

The Property Maintenance Fund reports only restricted resources that are to be used to upgrade and maintain the building and property for both shelter locations. This is an internally restricted fund, and both the allocation to and from the Property Maintenance Fund is to be determined on an annual basis at the discretion of the Board.

Capital Assets Fund

The Capital Assets Fund reports the assets, liabilities, revenues and expenditures related to the Organization's capital assets.

Contingency Reserve Fund

The Contingency Reserve Fund was created to allow liquid funds for the implementation of a long-term development plan for the Organization. This is an internally restricted fund, and both the allocation to and from the Contingency Reserve Fund is to be determined on an annual basis at the discretion of the Board.



Halton Women's Place
Notes to Financial Statements
Year Ended March 31, 2018

2. Significant accounting policies (cont'd.)

Public Education Reserve Fund

The Public Education Reserve Fund is a restricted fund, created to allow liquid funds for the continued implementation of a public education program within Acton, Georgetown, Milton, Burlington and Oakville, and through the Halton District School Board and the Halton Catholic District School Board.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short-term deposits with original maturities of three months or less from the date of acquisition.

Capital assets

The Capital Assets Fund covers the purchase and depreciation of all capital assets which are recorded at acquisition cost.

Depreciation charges are allocated to the Capital Assets Fund. The charges are determined on a straight-line basis over the estimated useful lives of the assets. Rates used for depreciation are as follows:

Buildings	20 years
Fixtures and equipment	5 years
Computer equipment	2 years

One-half the normal rate of amortization is provided for in the year of acquisition.

Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the period in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the Operating Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income earned on the Property Maintenance and Contingency Reserve Funds resources is recognized as revenue of these specific funds when earned. Other investment income is recognized as revenue of the Operating Fund when earned.

Contributed services

Volunteers contribute a significant number of hours per year. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Income taxes

The Organization is registered under the Income Tax Act (the "Act") as a not-for-profit organization and, as such, is exempt from income taxes and is able to issue donation receipts for income tax purposes. In order to maintain its status as a registered charity under the Act, the Organization must meet certain requirements of the Act. In the opinion of management, these requirements have been met.



Halton Women's Place

Notes to Financial Statements

Year Ended March 31, 2018

2. Significant accounting policies (cont'd.)

Deferred revenue

The balance represents designated donations and other funding received which have not yet been used for their specified purposes.

Interfund receivables (payables)

Interfund receivables (payables) represent balances between the Restricted Funds and the Operating Fund. These internally restricted balances result from Restricted Fund cash holdings being used by the Operating Fund in the normal course of operations. These balances are non-interest bearing and will be repaid to the Restricted Funds as required.

Measurement uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

Financial instruments

The Organization's financial instruments consist of cash and cash equivalents, short-term investments, receivables, and payables and accruals. Short-term investments are initially recognized and subsequently measured at fair value without adjustment for transaction costs that would be incurred on disposal. Changes in fair value are recognized in net excess of revenues over expenditures in the period. All other financial instruments are initially recorded at fair value and subsequently measured at amortized cost. Transaction costs and financing fees associated with financial instruments carried at amortized cost are recorded as adjustments to the initial fair value recognized and amortized over the life of the financial instrument.

3. Capital Assets

	Cost	Accumulated Amortization	2018	2017
Land	\$ 410,000	\$ -	\$ 410,000	\$ 410,000
Land lease (Note 9)	250,000	75,000	175,000	180,000
Buildings	5,046,739	3,974,845	1,071,894	1,250,258
Fixtures and equipment	873,038	647,562	225,476	243,119
Computer equipment	106,666	99,052	7,614	19,440
	\$ 6,686,443	\$ 4,796,459	\$ 1,889,984	\$ 2,102,817



Halton Women's Place

Notes to Financial Statements

Year Ended March 31, 2018

4. Loan Payable

The loan payable consists of a forgivable loan from Canada Mortgage and Housing Corporation. Forgiveness of the loan was to be at a rate of \$50,000 per annum as the Organization continues to use and occupy the North Shelter. The loan term is fifteen years and is secured by a chattel mortgage on the property. The loan has been fully forgiven in the current year.

5. Donations and fundraising

	2018	2017
Donations and fundraising revenues	\$ 955,662	\$ 870,114
Less: fundraising expenses	(99,346)	(107,942)
	<u>\$ 856,316</u>	<u>\$ 762,172</u>

Donations reported do not include any donations-in-kind received during the year. Donations-in-kind used for fundraising purposes amounted to \$44,309 (2017 - \$49,749).

6. Change in non-cash operating working capital

	2018	2017
Receivables	\$ 12,619	\$ 5,242
Prepays	(2,899)	3,155
Payables and accruals	(12,359)	62,970
Deferred revenue	91,550	100,472
	<u>\$ 88,911</u>	<u>\$ 171,839</u>

7. Community Foundation Endowment Funds

Halton Women's Place is a participant in endowment funds held by The Oakville Community Foundation and the Burlington Foundation. The respective community foundations administer all capital of those funds and a proportionate share of income from those funds is potentially available to Halton Women's Place for operations.

The endowment funds are not recorded as assets in these financial statements and related interest income is only recorded in the financial statements to the extent received or receivable.

At December 31, 2017, the endowment funds consist of \$119,315 (2017 - \$110,156) held by The Oakville Community Foundation and \$61,073 (2017 - \$62,197) held by Burlington Foundation.



Halton Women's Place
Notes to Financial Statements
Year Ended March 31, 2018

8. Operating lease commitments

The Organization is committed under non-cancellable operating leases for business equipment. The minimum amounts payable until expiry are as follows:

	2019	\$	2,791
	2020		2,180
			<hr/>
		\$	4,971

9. Premises

During fiscal 2003, a lease was signed with the Regional Municipality of Halton for a 50-year lease of the land on which the North Shelter has been built. The total cost of the lease is \$250,000 paid in advance. There is an additional 21 year renewal option at the end of the lease. The cost of the lease will be written off at a rate of \$5,000 per annum and is included in depreciation and amortization expenses.

10. Financial instruments

The Organization's financial instruments consist of cash and cash equivalents, short-term investments, receivables, and payables and accruals.

Liquidity risk

The Organization's exposure to liquidity risk is dependent on the collection of accounts and funding receivable, purchasing commitments and obligations or raising of funds to meet commitments and sustain operations. The Organization controls liquidity risk by management of working capital and cash flows.

Market Risk

The Organization's investments in publicly-traded securities exposes the Organization to price risks as equity investments are subject to price changes in an open market. The Organization does not use derivative financial instruments to alter the effects of this risk.

Unless otherwise noted, it is management's opinion that the Organization is not exposed to significant interest, credit or currency risks.

11. Board Reporting

During the year the Organization did not compensate any board member or company in which a board member is an owner, partner or senior manager.





To the Directors of
Halton Women's Place

Additional Comments of Auditors for the Year Ended March 31, 2018

The accompanying schedules of segmented information are presented as supplementary information only. In this respect, they do not form part of the financial statements of Halton Women's Place for the year ended March 31, 2018 and hence are excluded from the opinion expressed in our report dated May 28, 2018 to the Directors on such financial statements. The information in these schedules has been subject to audit procedures only to the extent necessary to express an opinion on the financial statements of the Organization and, in our opinion, is fairly presented in all respects material to those financial statements.

May 28, 2018
Burlington, Ontario

SB Partners LLP

Chartered Professional Accountants
Licensed Public Accountants

**Halton Women's Place
Statement of Operating Financial Activities - Segmented Information
March 31, 2018**

	MCSS-MCYS Funded						Other Funded Programs					Restricted		
	ACA	8771	8779	8786	8786	A771								
	Central Admin	Shelter Services	Transitional Housing Support	Client Satisfaction Survey	Capacity Building	Bridging Families	Subtotal MCSS	Canada Summer Student	TSW Rental Unit	Attorney General Court Support	Agency-Fundraising	Subtotal Non-MCSS	Total	Public Education
Revenues:														
MCSS Funding		1,855,286	278,241	2,100	23,000		2,158,627					-	2,158,627	
MCYS Funding						120,000	120,000				-	-	120,000	
AG Funding							-		48,750			48,750	48,750	
Net Fundraising Revenue							-				856,313	856,313	856,313	
Grants		20,000					20,000				12,383	12,383	32,383	
Interest and Other Revenue							-	7,529	12,409		33,758	53,696	53,696	217,885
Total Revenue	-	1,875,286	278,241	2,100	23,000	120,000	2,298,627	7,529	12,409	48,750	902,454	971,142	3,269,769	217,885
Operational Expenditures														
Salaries & Benefits	294,954	1,456,647	287,721			114,786	2,154,108	7,818		49,270	157,996	215,084	2,369,192	177,786
Travel	2,433	13,402	6,205			2,016	24,056			893	2,528	3,421	27,477	7,042
Communication	13,954	17,839	2,045		4,948	624	39,410			312	1,566	1,878	41,288	813
Utilities		78,636					78,636					-	78,636	
Staff Training/Meetings	9,611	12,550	964		6,306	458	29,889			796	1,708	2,504	32,393	858
Advertising and Promotion	744	2,184	5,000				7,928				28,879	28,879	36,807	24,205
R & M Services	1,429	197,445	382				199,256		528			528	199,784	
Professional/Consulting	17,323	53,802			10,000		81,125					-	81,125	
IT Services	22,022	5,342	748	1,950		624	30,686		253		485	738	31,424	929
Purchased Services - Client		28,735		150			28,885		-			-	28,885	
Insurance		30,990					30,990					-	30,990	
Other Services	14,941	310	620			105	15,976				698	698	16,674	375
R & M Supplies	300	2,973					3,273		77			77	3,350	
IT Supplies and Equipment	317	3,735		-	1,746		5,798					-	5,798	912
Other Supplies & Equipment	16,943	104,513	3,042			1,387	125,885		10,458	259	2,369	13,086	138,971	4,965
Subtotal Other Service Costs	100,017	552,456	19,006	2,100	23,000	5,214	701,793	-	11,063	2,513	38,233	51,809	753,602	40,099
Total Expenditures	394,971	2,009,103	306,727	2,100	23,000	120,000	2,855,901	7,818	11,063	51,783	196,229	266,893	3,122,794	217,885
Surplus/Deficit before ACA allocation	(394,971)	(133,817)	(28,486)	-	-	-	(557,274)	(289)	1,346	(3,033)	706,225	704,249	146,975	-
Offsetting Revenue	162,871	335,817	58,586	-	-	-	557,274	289	-	3,033	(560,596)	(557,274)	-	-
Surplus/Deficit after Fundraising	(232,100)	202,000	30,100	-	-	-	-	-	1,346	-	145,629	146,975	146,975	-
Allocated Central Admin	232,100	(202,000)	(30,100)	-	-	-	-	-	-	-	-	-	-	-
Surplus/Deficit	-	-	-	-	-	-	-	-	1,346	-	145,629	146,975	146,975	-